

## Graduate Studies Committee Report to SENATE May, 2016

### Policies passed during the 2015-2016 Academic Year

#### 1. Graduate Studies Policy Changes

##### a. Academic Probation and Registration

“Students on academic probation will not be allowed to register for winter classes without permission of the Dean of Graduate Studies.” (Passed GSC 11-19-2015)

##### b. Academic Probation and Dismissal

###### **Item B. Modification of the description of the Graduate Academic Probation/Dismissal Policy**

*The proposal was created and considered by the Policy Committee on Feb 11, 2016, and then passed unanimously for consideration by the full Grad Studies Committee. The original text is taken from <http://ccsu.smartcatalogiq.com/en/current/Undergraduate-Graduate-Catalog/Graduate-Academic-Policies-and-Requirements/Grades-and-Grading-Policies/Academic-Probation-Academic-Dismissal-Policies>.*

###### **Academic Probation/Academic Dismissal Policies**

Students who drop below a 3.00 grade point average will receive a letter from the dean of the School of Graduate Studies, informing them that they are no longer in good academic standing and that they have been placed on academic probation or dismissed from their programs.

In addition to grade-point requirements for good academic standing, students should note that no more than two grades of C+ or C (i.e. two C's, or two C+'s, or one C and one C+) are permitted for courses included on the planned program of graduate study leading to a doctoral or master's degree or sixth-year certificate. Students who achieve grades low enough so that, in the judgment of the dean of the School of Graduate Studies, they will not be able to attain the 3.00 GPA required for graduation, will be dismissed from the graduate program.

Students who are dismissed for academic reasons may appeal first to the dean, School of Graduate Studies. If an unfavorable decision is rendered, they may then appeal to the Graduate Studies Committee.

Students who are dismissed from graduate study may request reenrollment upon attainment of a 3.00 grade point average on the Central Connecticut State University graduate record. Forms for requesting file re-enrollment are available in the Graduate Admissions Office and the Office of the School of Graduate Studies and at [www.ccsu.edu/grad](http://www.ccsu.edu/grad). Along with submitting the re-enrollment form to Graduate Admissions, the student must submit to the department offering the program any additional materials that are required by the department for its review of the file. A department may also consider prior performance in the program when the reenrollment file of a

student who has been formally dismissed by the School of Graduate Studies.

Students who are dismissed from a graduate program will not be allowed to take courses for graduate credit unless they have the permission of the instructor, the chair of the department offering the course, and the dean, School of Graduate Studies.

(Passed GSC 2-25-2016)

### c. **Graduate Grading Policy** (11-19)

#### The Grading System

Letter grades, including their plus and minus combinations, are utilized by the School of Graduate Studies. The following grade point equivalents will be used to compute cumulative grade averages: A (4.00); A- (3.70); B+ (3.30); B (3.00); B- (2.70); C+ (2.30); C (2.00); C- (1.70); D+ (1.30); D (1.00); D- (0.70); F (0.00). No planned program credit is awarded for grades of C- or below, but all grades received in post-baccalaureate status at Central Connecticut State University remain on the graduate transcript and are included in the student's cumulative grade average. A grade of NR (not recorded by instructor) will be entered if grades are not submitted in a timely manner. Grades of NR not changed to another grade by the instructor within a year will be changed to an F. (For undergraduates the deadline is the first eight weeks of the subsequent major semester.) Responsibility for removing an NR within this time limit rests with the student.

Additional grades used at CCSU include: AU Audit (no credit) INC Incomplete IP In Progress (Doctoral)

NC Satisfactory completion of a non-credit course S Satisfactory performance in a non-credit course TR Transfer credit U Unsatisfactory performance in a non-credit course W Withdrawal

The Pass/Fail grading option is not available to graduate students, other than for recording performance on the Comprehensive Examination. **Programs may receive permission to use the pass/fail option for specific courses.**

(Policy change in red; passed GSC 4-21-2-16)

## 2. Department Policy Changes

a. Policy changes for **Admission** to Doctorate of Nurse Anesthesia Practice (DNAP)

Admission requirements to DNAP: Entry-level Specialization Program

All Applicants must demonstrate:

1. Bachelor's degree from a regionally accredited institution of higher education and satisfy both the University's and the affiliated hospital school of nurse anesthesia's criteria for acceptance. The BSN from an NLN or AACN accredited baccalaureate program in nursing or another appropriate baccalaureate degree (biology, chemistry, etc.) from a regionally accredited institution of higher education must be completed at the time of application.
2. Cumulative GPA 3.00 or higher on a 4.00 scale (A is 4.00).
3. Completed a year in chemistry (this must include inorganic *and* organic chemistry or biochemistry), a year in anatomy and physiology, and one course in microbiology. *Please note* one course in chemistry and one course in anatomy and physiology must be less than 10 years old.
4. Current unencumbered licensure as a registered nurse in one of the 50 states and a current certification in basic life support (BLS).
5. A minimum of one year of critical care experience at the time of application in which the applicant has had the opportunity to develop independent decision making, demonstrate psychomotor skills and the ability to use and interpret advanced monitoring, based on a knowledge of physiologic and pharmacologic principles as evidence by a letter from a supervisor.
6. Graduate Record Examination (May be waived if applicant has demonstrated evidence of advanced scholarship, teaching, leadership, and/or ability to conduct research as evidenced by a letter from a supervisor, resume, or other documentation).
7. A satisfactory interview with the admissions committee from an affiliated hospital school of nurse anesthesia, if selected as finalist.

All Applicants must send the following to a director of affiliated hospital school of nurse anesthesia:

1. Official transcripts of all undergraduate and graduate coursework;
2. Copy of licensure as a registered nurse in one of the 50 states and a current certification in basic life support (BLS);
3. Three letters of recommendation from employers or educators familiar with your academic or professional experience; one must be from the Office of the Dean or Director of your school of nursing and one from a current supervisor; one of these letters must demonstrate your years of critical care experience;
4. Resume or Curriculum Vitae outlining work experience;
5. Graduate Record Examination scores; *or demonstration of advanced scholarship, teaching, leadership, or ability to conduct research as evidenced by a letter from a supervisor.*
6. Narrative statement covering career goals, reason for pursuing doctorate, life/work experience relevant as part of your educational experience, ability to pursue study during summer, fall and spring semesters;
7. Application form for affiliated hospital school of nurse anesthesia.
8. *For summer matriculation to the DNAP: Entry-Level Program send Application materials to:*

Director, Nurse Anesthesia Program of Hartford, 100 Retreat Ave., Suite 403, Hartford, CT 06106-	Director, Yale-New Haven Hospital School of Nurse Anesthesia, 1450 Chapel Street, MOB 216, New
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2528	Haven, CT 06511
Application materials are due <u>September 30</u>	Application materials are due <u>October 15</u>

If selected, application must be made to Central Connecticut State University no later than March 1.

Students not meeting admissions requirements will not be allowed to take course(s) in the program on a conditional or provisional basis. Conditional or provisional acceptance into the program is not an option.

#### Admission requirements to DNAP: Advanced Specialization Program

All Applicants must demonstrate:

1. Graduation from a nurse anesthesia educational program accredited by the Council on Accreditation of Nurse Anesthesia Educational Programs (COA).
2. Master's degree from a regionally accredited institution of higher education;
3. Cumulative GPA 3.00 or higher on a 4.00 scale (A is 4.00).
4. Current unencumbered licensure as a registered nurse in one of the 50 states, a current certification in basic life support (BLS), and advanced practice nurse (if required by home state).
5. Either certification by the Council on Certification of Nurse Anesthetists (certified registered nurse anesthetist, CRNA); or current recertification by the Council on Recertification of Nurse Anesthetists (if past initial certification period).
6. Graduate Record Examination (May be waived if applicant has demonstrated evidence of advanced scholarship, teaching, leadership, and/or ability to conduct research as evidenced by a letter from a supervisor, resume, or other documentation).
7. A satisfactory interview with the admissions committee from an affiliated hospital school of nurse anesthesia, if selected as finalist.

All Applicants must send the following to a director of affiliated hospital school of nurse anesthesia:

1. Applicants who hold a Master's degree from a regionally accredited university with a 3.0 or higher GPA on a four-point scale (where A = 4.00) are required to request that official transcripts be sent from the institution where the undergraduate degree was obtained and from where the Master's degree was obtained. Official transcripts must also be sent from each institution where any other graduate level courses were taken. The Graduate Recruitment and Admissions office will maintain the right to request other official transcripts to review courses that are essential to the applicant's program of study.
2. Copy of licensure as a registered nurse in one of the 50 states, a current certification in basic life support (BLS), and advanced practice nurse (if required by home state);
3. Copy of either certification by the Council on Certification of Nurse Anesthetists (certified registered nurse anesthetist, CRNA); or current recertification by the Council on Recertification of Nurse Anesthetists (if past initial certification period);
4. Graduate Record Examination scores; or demonstration of advanced scholarship, teaching, leadership, or ability to conduct research as evidenced by a letter from a supervisor.

5. Three letters of recommendation from employers or educators familiar with your academic or professional experience; one must be from the Office of the Dean or Director of your school of nurse anesthesia and one from a current supervisor;
6. Resume or Curriculum Vitae outlining work experience;
7. Narrative statement covering career goals, reason for pursuing doctorate, life/work experience relevant as part of your educational experience, ability to pursue study during summer, fall and spring semesters;
8. Application form for affiliated hospital school of nurse anesthesia.
9. Application materials are due January 1 for fall matriculation to the DNAP: Advanced Specialization Program. **Send Application materials to:**

<b>Director, Nurse Anesthesia Program of Hartford,</b> <b>100 Retreat Ave., Suite 403, Hartford, CT 06106-</b> <b>2528</b>  <b>Application materials are due <u>January 1</u></b>	<b>Director, Yale-New Haven Hospital School of</b> <b>Nurse Anesthesia, 1450 Chapel Street, MOB 216,</b> <b>New Haven, CT 06511</b>  <b>Application materials are due <u>January 1</u></b>
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Preference will be given to those with **demonstrated** previous course in statistics **as evidenced by a transcript**. Students not meeting admissions requirements will not be allowed to take course(s) in the program on a conditional or provisional basis. Conditional or provisional acceptance into the program is not an option.

(Changes to existing policy highlighted in red; passed GSC 4-21-2016)

b. Policy exception for DNAP Pass/Fail courses

ACP 730, ACP 732, ACP 732, ACP 734 and ACP 735 in the DNAP program may be offered pass/fail, consistent with the Grade Policy change approved on 4-21-2016. (Passed GSC 4-21-2016)

c. MS Accounting

Please note that the MS Accounting Admissions Policy, passed by GSC on 2-25-16 was approved by the Senate on March 14, 2016.